

K. VENKANNA JUNIOR COLLEGE

Tarnaka, Secunderabad, Hyderabad, Telangana - 500017

TERMS AND CONDITIONS

For Admission, Coaching Programs & Services

1. Introduction and Acceptance of Terms

These Terms and Conditions ("Terms") govern the admission, enrollment, and use of all programs and services offered by K. Venkanna Junior College ("Institution" or "College"). By submitting an admission application, enrolling in any program, or using any services provided by the Institution, the student and parents/guardians agree to be bound by these Terms. If you do not agree with any provision, do not proceed with admission or enrollment.

The Institution reserves the right to modify these Terms at any time. Changes will be effective upon posting on the Institution's website. Continued enrollment implies acceptance of modified Terms.

2. About K. Venkanna Junior College

K. Venkanna Junior College is an educational institution providing coaching for IIT-JEE (Main & Advanced), NEET-UG, TS/AP EAPCET, BITSAT, and Intermediate (MPC/BiPC) programs integrated with board examination preparation. All programs are designed and delivered by faculty comprising IIT graduates and medical professionals with extensive teaching experience.

3. Eligibility and Admission Policy

3.1 Eligibility Criteria

Students must meet the following eligibility requirements:

- Must be at least 15 years of age
- Must have passed the qualifying examination as per program requirements
- Must meet academic prerequisites for the chosen program (IIT-JEE, NEET, EAPCET, etc.)
- International students must obtain appropriate educational visas and comply with Indian regulations

3.2 Admission Procedure

Admission is subject to completion of the admission form, verification of documents, and payment of admission fees. The Institution reserves the right to:

- Modify admission criteria at any time without prior notice
- Conduct an entrance assessment test as part of the admission process
- Reject applications based on eligibility criteria or institutional requirements
- Verify submitted documents and request additional certifications

4. Fee Structure and Payment Policy

4.1 Fee Details

Program fees, hostel charges (if applicable), study material costs, and other charges are outlined in the Institution's fee schedule available on the website or upon request. Fees are subject to change at the Institution's discretion with prior notice.

4.2 Payment Terms

Fees must be paid according to the payment schedule provided at admission. Late payment may result in:

- Suspension of classroom access
- Withholding of study materials or certificates
- Cancellation of enrollment

4.3 Payment Methods

Payments can be made through bank transfer, demand draft, online payment portals, or such other methods as authorized by the Institution. A receipt must be retained for all payments.

5. Scholarship and Financial Assistance Policy

5.1 Scholarship Criteria

K. Venkanna Junior College offers scholarships up to 100% of program fees to deserving and meritorious students based on:

- Performance in the Institution's entrance assessment test
- Previous academic performance
- Financial circumstances and need-based criteria
- Management discretion and institutional policy

5.2 Scholarship Terms

Scholarships are:

- Awarded at the sole discretion of the Institution
- Subject to change based on academic performance and attendance
- Non-transferable and non-refundable
- Valid only for the enrolled program and academic year

6. Course Curriculum and Program Delivery

6.1 Program Content

Course content, curriculum, and examination patterns are designed to align with relevant board syllabi (TS/AP Intermediate), and competitive examination requirements (IIT-JEE, NEET, EAPCET, BITSAT). The Institution reserves the right to modify curriculum content, teaching methodologies, and course structure based on educational requirements and regulatory compliance.

6.2 Teaching Methods

Programs include classroom lectures, problem-solving sessions, mock tests, doubt-clearing sessions, AI-powered study tools, video lectures, and practice materials. The Institution may utilize online/hybrid delivery methods based on circumstances.

6.3 Attendance Requirements

Regular attendance is mandatory and monitored throughout the program. Students failing to maintain the required attendance percentage may face:

- Issuance of warnings or notices
- Suspension from classes
- Cancellation of enrollment

7. Hostel and Residential Facilities

7.1 Hostel Eligibility

Hostel facilities are provided to students who are enrolled in residential programs. Allocation of hostel seats is based on availability and Institution discretion. Hostel residents must adhere to all hostel rules, regulations, and discipline policies.

7.2 Hostel Charges and Maintenance

Hostel fees are separate from program fees and must be paid as per the schedule. Additional charges for utilities, maintenance, and services may apply. Students are responsible for any damage to hostel property beyond normal wear and tear.

7.3 Code of Conduct in Hostels

Hostel residents must comply with the hostel code of conduct including:

- Adherence to curfew timings
- Prohibition of alcohol, tobacco, and illegal substances
- Maintenance of cleanliness and hygiene
- Respect for fellow residents' rights and belongings
- No violence, harassment, or bullying

8. Student Conduct and Discipline

8.1 Code of Conduct

All students are expected to maintain high standards of personal conduct and discipline. Students must:

- Refrain from dishonest practices including plagiarism and academic fraud
- Respect Institution property and facilities
- Comply with dress code and behavioral standards
- Refrain from violence, harassment, discrimination, and bullying
- Not engage in illegal or immoral activities

8.2 Disciplinary Action

Violation of the code of conduct may result in:

- Verbal warning or written notice
- Fine or financial penalty
- Suspension from classes or hostel
- Expulsion from the Institution

Serious misconduct may warrant immediate expulsion without prior notice. The Institution's decision regarding disciplinary matters shall be final and binding.

9. Cancellation and Refund Policy

9.1 Cancellation by Student

Students may request cancellation of enrollment before the commencement of classes. Refund eligibility is as follows:

- Cancellation before class commencement: 90% refund of fees (10% administrative fee retained)
- Cancellation within 7 days of class start: 75% refund
- Cancellation within 30 days of class start: 50% refund
- Cancellation after 30 days: No refund; enrollment remains valid

9.2 Cancellation by Institution

The Institution may cancel enrollment and forfeit all fees without refund if the student:

- Engages in academic dishonesty or fraud
- Violates the code of conduct or discipline policy
- Fails to pay dues on time
- Endangers the safety or reputation of the Institution

10. Intellectual Property Rights

All course content, study materials, video lectures, test papers, practice questions, and other educational resources provided by K. Venkanna Junior College are protected intellectual property. Students may:

- Use materials solely for personal study and exam preparation
- Download and print for personal non-commercial use

Students may NOT:

- Reproduce, modify, or distribute materials without authorization
- Upload materials to external websites or social media
- Share access to online platforms with unauthorized users
- Use materials for commercial purposes

11. Limitation of Liability and Disclaimer

11.1 No Guarantee of Results

The Institution does not guarantee specific exam results, selection, or admission to any college or university. Success depends on individual effort, aptitude, dedication, and external factors beyond the Institution's control.

11.2 Services "As-Is"

All programs, teaching materials, and services are provided "AS IS" without warranties of any kind. The Institution disclaims liability for:

- Exam performance or competitive examination results
- College admissions or selections
- Technical issues with online platforms or AI tools
- Accuracy or completeness of study materials

11.3 Limitation of Damages

The Institution's liability shall be limited to the amount of fees paid by the student. The Institution shall not be liable for indirect, incidental, special, or consequential damages.

12. Privacy and Data Protection

The Institution collects personal information for admission, enrolment, academic administration, and communication purposes. Data will be handled as per the Institution's Privacy Policy. Students have the right to:

- Access their personal information
- Request correction of inaccurate data
- Request data deletion (subject to legal and institutional requirements)

13. Third-Party Services and Links

The Institution's website and materials may contain links to third-party websites, educational resources, or services. The Institution is not responsible for the content, accuracy, legality, or practices of external websites. Students access third-party services at their own risk and are subject to their respective terms and privacy policies.

14. Certificates and Documentation

Upon successful completion of a program, the Institution issues completion certificates. Such certificates attest only to completion of the program and do not guarantee employment, admissions, or exam success. Certificates are issued only to students who:

- Have completed all program requirements and assessments
- Have paid all outstanding fees and dues
- Are in good standing academically and disciplinarily

15. Parental Consent and Guardianship

For students under 18 years of age, parents/guardians are required to provide written consent for enrollment. Parents/guardians are jointly responsible for:

- Payment of all fees and charges
- Student conduct and discipline compliance
- Ensuring regular attendance and academic engagement

16. Governing Law and Jurisdiction

These Terms and Conditions shall be governed by and construed in accordance with the laws of India and the State of Telangana. All disputes arising from or related to these Terms shall be subject to the exclusive jurisdiction of the courts located in Hyderabad, Telangana.

17. Dispute Resolution

Any disputes between the student/parent and the Institution shall first be subject to informal resolution through the Institution's grievance redressal mechanism. If unresolved, disputes may be escalated to the Director for final determination. Only after exhausting internal resolution shall legal remedies be pursued.

18. Severability

If any provision of these Terms is found to be invalid or unenforceable by a court of competent jurisdiction, such provision shall be severed, and the remaining provisions shall continue in full force and effect.

19. Contact Information and Grievance Redressal

For inquiries, complaints, or grievances, please contact:

K. Venkanna Junior College

Address: Street Number 1, near Bank of Baroda, beside More Supermarket, Laxmi Starch Colony, Snehapuri Colony, Tarnaka, Secunderabad, Telangana - 500017, India

Phone: +91 8014448885 / +91 8014448887

Email: kvenkannaclases@gmail.com

Website: www.kvenkannajuniorcollege.in

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By enrolling in K. Venkanna Junior College, you acknowledge that you have read, understood, and agree to be bound by these Terms and Conditions.